

Form **990**

Department of the Treasury
Internal Revenue Service

Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

▶ Do not enter Social Security numbers on this form as it may be made public.

▶ Information about Form 990 and its instructions is at www.irs.gov/form990.

OMB No. 1545-0047

2013

Open to Public
Inspection

A For the 2013 calendar year, or tax year beginning and ending

B Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Terminated <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	C Name of organization INSTITUTE FOR TRANSPORTATION AND DEVELOPMENT POLICY Doing Business As Number and street (or P.O. box if mail is not delivered to street address) Room/suite 9 EAST, 19TH STREET, 7TH FLOOR City or town, state or province, country, and ZIP or foreign postal code NEW YORK, NY 10003 F Name and address of principal officer: WALTER HOOK SAME AS C ABOVE	D Employer identification number 52-1399520 E Telephone number 212-629-8001 G Gross receipts \$ 10,514,741. H(a) Is this a group return for subordinates? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No H(b) Are all subordinates included? <input type="checkbox"/> Yes <input type="checkbox"/> No If "No," attach a list. (see instructions) H(c) Group exemption number ▶
I Tax-exempt status: <input checked="" type="checkbox"/> 501(c)(3) <input type="checkbox"/> 501(c) () (insert no.) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527		
J Website: ▶ WWW.ITDP.ORG		
K Form of organization: <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other ▶		
L Year of formation: 1985 M State of legal domicile: DC		

Part I Summary

1	Briefly describe the organization's mission or most significant activities: SEE PART III, LINE 1.	
2	Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.	
3	Number of voting members of the governing body (Part VI, line 1a)	10
4	Number of independent voting members of the governing body (Part VI, line 1b)	9
5	Total number of individuals employed in calendar year 2013 (Part V, line 2a)	25
6	Total number of volunteers (estimate if necessary)	9
7a	Total unrelated business revenue from Part VIII, column (C), line 12	0.
b	Net unrelated business taxable income from Form 990-T, line 34	0.
8	Contributions and grants (Part VIII, line 1h)	9,421,416.
9	Program service revenue (Part VIII, line 2g)	275,754.
10	Investment income (Part VIII, column (A), lines 3, 4, and 7d)	6,750.
11	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	885.
12	Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	9,704,805.
13	Grants and similar amounts paid (Part IX, column (A), lines 1-3)	0.
14	Benefits paid to or for members (Part IX, column (A), line 4)	0.
15	Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	2,274,170.
16a	Professional fundraising fees (Part IX, column (A), line 11e)	0.
b	Total fundraising expenses (Part IX, column (D), line 25) ▶ 86,303.	
17	Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	6,123,753.
18	Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	8,397,923.
19	Revenue less expenses. Subtract line 18 from line 12	1,306,882.
20	Total assets (Part X, line 16)	4,658,915.
21	Total liabilities (Part X, line 26)	605,657.
22	Net assets or fund balances. Subtract line 21 from line 20	4,053,258.

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here	Signature of officer MELINDA EISENMANN, CHIEF OPERATING OFFICER Type or print name and title	Date 10/10/14
Paid Preparer Use Only	Print/Type preparer's name DAVID F. GRALING CPA Preparer's signature Date 10-1-14 Check if self-employed <input type="checkbox"/> PTIN P 00366195 Firm's name ▶ GELMAN, ROSENBERG & FREEDMAN Firm's address ▶ 4550 MONTGOMERY AVE SUITE 650N BETHESDA, MD 20814-2930 Firm's EIN ▶ 52-1392008 Phone no. (301) 951-9090	

May the IRS discuss this return with the preparer shown above? (see instructions) ☒ Yes ☐ No

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Part III Statement of Program Service Accomplishments

Check if Schedule O contains a response or note to any line in this Part III ☒ **X**

1 Briefly describe the organization's mission:

THE INSTITUTE FOR TRANSPORTATION AND DEVELOPMENT POLICY WORKS IN CITIES WORLDWIDE TO BRING ABOUT TRANSPORT SOLUTIONS THAT CUT GREENHOUSE GAS EMISSIONS, REDUCE POVERTY, AND IMPROVE THE QUALITY OF URBAN LIFE.

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? ☐ Yes ☒ No

If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? ☐ Yes ☒ No

If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code:) (Expenses \$ **2,966,355.** including grants of \$) (Revenue \$ **508,272.**)
PUBLIC TRANSPORTATION (BRT): IN MARCH 2013, ITDP LAUNCHED AN UPDATED VERSION OF OUR MAJOR PUBLICATION, THE BRT STANDARD, WHICH HAS NOW BEEN TRANSLATED INTO FOUR LANGUAGES. WE ORGANIZED RECOGNITION EVENTS WITH CLEVELAND, PITTSBURGH, EUGENE, UNITED STATES, SAO PAULO, BRAZIL; GUANGZHOU, CHINA; AND CALI, COLOMBIA, WHERE WE PRESENTED THE CITIES WITH CERTIFICATES AND DECALS FOR THEIR BUSES. WE RECEIVED A GREAT DEAL OF PRESS FOR THE US EVENTS AND IN THE US CITIES THAT WE IDENTIFIED AS TRUE BRT. WE ARE STARTING TO SEE SOME CHANGE IN THE LANGUAGE AND DESCRIPTIONS OF BRT IN THE PRESS AS A RESULT.

IN CHINA, THE CITY OF LANZHOU OPENED A NEW BRT SYSTEM. THE LANZHOU BRT, WHICH WAS PLANNED AND DESIGNED BY ITDP AND GMEDRI, OPENED IN JANUARY

4b (Code:) (Expenses \$ **1,651,431.** including grants of \$) (Revenue \$ **94,316.**)
CLIMATE AND TRANSPORT POLICY: IN 2013, ITDP CONTINUED TO MAKE SIGNIFICANT AND CRITICAL PROGRESS WITH THE EIGHT MULTILATERAL DEVELOPMENT BANKS WHO PLEDGED 75 BILLION USD TO SUSTAINABLE TRANSPORTATION AT RIO +20 IN 2012. THE 2012 MDB REPORT WAS RELEASED IN DECEMBER, AND REPORTED THAT THE COMMITMENT IS ON TRACK WITH THE PLEDGE, WITH ANNUAL TRANSPORT SPENDING OF \$17.5B AMONG THE BANKS, AND MOVEMENT TOWARDS MORE SUSTAINABLE TRANSPORT FUNDING. ITDP ENABLED THE PARTNERSHIP FOR SUSTAINABLE LOW CARBON TRANSPORT (SLOCAT), WHICH REPRESENTS OVER 80 ORGANIZATIONS, TO DEVELOP AND RELEASE A JUNE 2013 REPORT, CREATING UNIVERSAL ACCESS TO SAFE, CLEAN, AFFORDABLE TRANSPORT. ITDP ALSO WORKED WITH THE UNIVERSITY OF CALIFORNIA DAVIS, INTERNATIONAL ENERGY AGENCY, INTERNATIONAL TRANSPORT FORUM, INTERAMERICAN DEVELOPMENT

4c (Code:) (Expenses \$ **1,120,376.** including grants of \$) (Revenue \$ **9,600.**)
SUSTAINABLE URBAN DEVELOPMENT: THIS YEAR, ITDP RELEASED THE FINAL DRAFT, OR VERSION 2.0, OF THE TOD STANDARD. A TECHNICAL COMMITTEE HAS BEEN CONVENED, COMPRISED OF EXPERTS IN URBAN PLANNING, POLICY, AND INFRASTRUCTURE FROM UC BERKELEY, THE WORLD BANK, UC DENVER, AND NELSON\NYGAARD CONSULTING. THE TOD STANDARD IS BASED ON ITDP'S EIGHT PRINCIPLES OF TRANSPORT IN URBAN LIFE:
- WALK: DEVELOP NEIGHBORHOODS THAT PROMOTE WALKING BY SHORTENING STREET CROSSINGS, EMPHASIZING PEDESTRIAN SAFETY AND CONVENIENCE AND CREATING SPACES FOR PEDESTRIANS TO RELAX.
- TRANSIT: LOCATE DEVELOPMENTS NEAR HIGH QUALITY PUBLIC TRANSPORT SO THAT TRANSIT STATIONS, HOMES, JOBS AND SERVICES ARE WITHIN WALKING DISTANCE OF EACH OTHER, AND THEN ENSURE FREQUENT, FAST AND DIRECT

4d Other program services (Describe in Schedule O.)

(Expenses \$ **1,643,727.** including grants of \$) (Revenue \$ **304,293.**)

4e Total program service expenses **7,381,889.**

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Part IV Checklist of Required Schedules

	Yes	No
1 Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? <i>If "Yes," complete Schedule A</i>	X	
2 Is the organization required to complete <i>Schedule B, Schedule of Contributors</i> ?	X	
3 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? <i>If "Yes," complete Schedule C, Part I</i>		X
4 Section 501(c)(3) organizations. Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? <i>If "Yes," complete Schedule C, Part II</i>		X
5 Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Revenue Procedure 98-19? <i>If "Yes," complete Schedule C, Part III</i>		X
6 Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? <i>If "Yes," complete Schedule D, Part I</i>		X
7 Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? <i>If "Yes," complete Schedule D, Part II</i>		X
8 Did the organization maintain collections of works of art, historical treasures, or other similar assets? <i>If "Yes," complete Schedule D, Part III</i>		X
9 Did the organization report an amount in Part X, line 21, for escrow or custodial account liability; serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? <i>If "Yes," complete Schedule D, Part IV</i>		X
10 Did the organization, directly or through a related organization, hold assets in temporarily restricted endowments, permanent endowments, or quasi-endowments? <i>If "Yes," complete Schedule D, Part V</i>		X
11 If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable.		
a Did the organization report an amount for land, buildings, and equipment in Part X, line 10? <i>If "Yes," complete Schedule D, Part VI</i>	X	
b Did the organization report an amount for investments - other securities in Part X, line 12 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VII</i>		X
c Did the organization report an amount for investments - program related in Part X, line 13 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VIII</i>		X
d Did the organization report an amount for other assets in Part X, line 15 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part IX</i>		X
e Did the organization report an amount for other liabilities in Part X, line 25? <i>If "Yes," complete Schedule D, Part X</i>	X	
f Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? <i>If "Yes," complete Schedule D, Part X</i>	X	
12a Did the organization obtain separate, independent audited financial statements for the tax year? <i>If "Yes," complete Schedule D, Parts XI and XII</i>	X	
b Was the organization included in consolidated, independent audited financial statements for the tax year? <i>If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional</i>		X
13 Is the organization a school described in section 170(b)(1)(A)(ii)? <i>If "Yes," complete Schedule E</i>		X
14a Did the organization maintain an office, employees, or agents outside of the United States?	X	
b Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? <i>If "Yes," complete Schedule F, Parts I and IV</i>	X	
15 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? <i>If "Yes," complete Schedule F, Parts II and IV</i>		X
16 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? <i>If "Yes," complete Schedule F, Parts III and IV</i>		X
17 Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? <i>If "Yes," complete Schedule G, Part I</i>		X
18 Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? <i>If "Yes," complete Schedule G, Part II</i>		X
19 Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? <i>If "Yes," complete Schedule G, Part III</i>		X
20a Did the organization operate one or more hospital facilities? <i>If "Yes," complete Schedule H</i>		X
b If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?		

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Part IV Checklist of Required Schedules (continued)

	Yes	No
21 Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or government on Part IX, column (A), line 1? If "Yes," complete Schedule I, Parts I and II		X
22 Did the organization report more than \$5,000 of grants or other assistance to individuals in the United States on Part IX, column (A), line 2? If "Yes," complete Schedule I, Parts I and III		X
23 Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? If "Yes," complete Schedule J	X	
24a Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a		X
24b Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?		
24c Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?		
24d Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?		
25a Section 501(c)(3) and 501(c)(4) organizations. Did the organization engage in an excess benefit transaction with a disqualified person during the year? If "Yes," complete Schedule L, Part I		X
25b Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I		X
26 Did the organization report any amount on Part X, line 5, 6, or 22 for receivables from or payables to any current or former officers, directors, trustees, key employees, highest compensated employees, or disqualified persons? If so, complete Schedule L, Part II		X
27 Did the organization provide a grant or other assistance to an officer, director, trustee, key employee, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity or family member of any of these persons? If "Yes," complete Schedule L, Part III		X
28 Was the organization a party to a business transaction with one of the following parties (see Schedule L, Part IV instructions for applicable filing thresholds, conditions, and exceptions):		
28a A current or former officer, director, trustee, or key employee? If "Yes," complete Schedule L, Part IV		X
28b A family member of a current or former officer, director, trustee, or key employee? If "Yes," complete Schedule L, Part IV		X
28c An entity of which a current or former officer, director, trustee, or key employee (or a family member thereof) was an officer, director, trustee, or direct or indirect owner? If "Yes," complete Schedule L, Part IV		X
29 Did the organization receive more than \$25,000 in non-cash contributions? If "Yes," complete Schedule M		X
30 Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? If "Yes," complete Schedule M		X
31 Did the organization liquidate, terminate, or dissolve and cease operations? If "Yes," complete Schedule N, Part I		X
32 Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? If "Yes," complete Schedule N, Part II		X
33 Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? If "Yes," complete Schedule R, Part I	X	
34 Was the organization related to any tax-exempt or taxable entity? If "Yes," complete Schedule R, Part II, III, or IV, and Part V, line 1		X
35a Did the organization have a controlled entity within the meaning of section 512(b)(13)?		X
35b If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," complete Schedule R, Part V, line 2		
36 Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization? If "Yes," complete Schedule R, Part V, line 2		X
37 Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? If "Yes," complete Schedule R, Part VI		X
38 Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11b and 19?	X	

Note. All Form 990 filers are required to complete Schedule O

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Part V Statements Regarding Other IRS Filings and Tax Compliance

Check if Schedule O contains a response or note to any line in this Part V ☒ **X**

		Yes	No
1a Enter the number reported in Box 3 of Form 1096. Enter -0- if not applicable	1a 38		
b Enter the number of Forms W-2G included in line 1a. Enter -0- if not applicable	1b 0		
c Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?	1c	X	
2a Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return	2a 25		
b If at least one is reported on line 2a, did the organization file all required federal employment tax returns? Note. If the sum of lines 1a and 2a is greater than 250, you may be required to e-file (see instructions)	2b	X	
3a Did the organization have unrelated business gross income of \$1,000 or more during the year?	3a		X
b If "Yes," has it filed a Form 990-T for this year? If "No," to line 3b, provide an explanation in Schedule O	3b		
4a At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?	4a	X	
b If "Yes," enter the name of the foreign country: SEE SCHEDULE O See instructions for filing requirements for Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts.			
5a Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?	5a		X
b Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?	5b		X
c If "Yes," to line 5a or 5b, did the organization file Form 8886-T?	5c		
6a Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?	6a		X
b If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?	6b		
7 Organizations that may receive deductible contributions under section 170(c).			
a Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor?	7a		X
b If "Yes," did the organization notify the donor of the value of the goods or services provided?	7b		
c Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?	7c		X
d If "Yes," indicate the number of Forms 8282 filed during the year	7d		
e Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?	7e		X
f Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?	7f		X
g If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?	7g		
h If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?	7h		
8 Sponsoring organizations maintaining donor advised funds and section 509(a)(3) supporting organizations. Did the supporting organization, or a donor advised fund maintained by a sponsoring organization, have excess business holdings at any time during the year?	8		
9 Sponsoring organizations maintaining donor advised funds.			
a Did the organization make any taxable distributions under section 4966?	9a N/A		
b Did the organization make a distribution to a donor, donor advisor, or related person?	9b N/A		
10 Section 501(c)(7) organizations. Enter:			
a Initiation fees and capital contributions included on Part VIII, line 12	10a N/A		
b Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities	10b		
11 Section 501(c)(12) organizations. Enter:			
a Gross income from members or shareholders	11a N/A		
b Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them.)	11b		
12a Section 4947(a)(1) non-exempt charitable trusts. Is the organization filing Form 990 in lieu of Form 1041?	12a		
b If "Yes," enter the amount of tax-exempt interest received or accrued during the year	12b N/A		
13 Section 501(c)(29) qualified nonprofit health insurance issuers.			
a Is the organization licensed to issue qualified health plans in more than one state? Note. See the instructions for additional information the organization must report on Schedule O.	13a N/A		
b Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans	13b		
c Enter the amount of reserves on hand	13c		
14a Did the organization receive any payments for indoor tanning services during the tax year?	14a		X
b If "Yes," has it filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O	14b		

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Part VI Governance, Management, and Disclosure For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes in Schedule O. See instructions.

Check if Schedule O contains a response or note to any line in this Part VI

☒ X

Section A. Governing Body and Management

	Yes	No
1a Enter the number of voting members of the governing body at the end of the tax year 1a 10		
If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain in Schedule O.		
b Enter the number of voting members included in line 1a, above, who are independent 1b 9		
2 Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee? 2		X
3 Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, or trustees, or key employees to a management company or other person? 3		X
4 Did the organization make any significant changes to its governing documents since the prior Form 990 was filed? 4		X
5 Did the organization become aware during the year of a significant diversion of the organization's assets? 5		X
6 Did the organization have members or stockholders? 6		X
7a Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body? 7a		X
b Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body? 7b		X
8 Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:		
a The governing body? 8a	X	
b Each committee with authority to act on behalf of the governing body? 8b	X	
9 Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses in Schedule O 9		X

Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.)

	Yes	No
10a Did the organization have local chapters, branches, or affiliates? 10a	X	
b If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes? 10b	X	
11a Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form? 11a	X	
b Describe in Schedule O the process, if any, used by the organization to review this Form 990.		
12a Did the organization have a written conflict of interest policy? If "No," go to line 13 12a	X	
b Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts? 12b	X	
c Did the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe in Schedule O how this was done 12c	X	
13 Did the organization have a written whistleblower policy? 13	X	
14 Did the organization have a written document retention and destruction policy? 14	X	
15 Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?		
a The organization's CEO, Executive Director, or top management official 15a	X	
b Other officers or key employees of the organization 15b		X
If "Yes" to line 15a or 15b, describe the process in Schedule O (see instructions).		
16a Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year? 16a		X
b If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements? 16b		

Section C. Disclosure

17 List the states with which a copy of this Form 990 is required to be filed ► CA, CT, IL, MD, MA, NY, OR, VA, WA

18 Section 6104 requires an organization to make its Forms 1023 (or 1024 if applicable), 990, and 990-T (Section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.
☒ Own website ☐ Another's website ☒ Upon request ☐ Other (explain in Schedule O)

19 Describe in Schedule O whether (and if so, how), the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.

20 State the name, physical address, and telephone number of the person who possesses the books and records of the organization: ►
MELINDA EISENMANN - 212-629-8001
9 EAST, 19TH STREET, 7TH FLOOR, NEW YORK, NY 10003

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Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors

Check if Schedule O contains a response or note to any line in this Part VII ☐

Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

1a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's **current** key employees, if any. See instructions for definition of "key employee."
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations.
- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.

List persons in the following order: individual trustees or directors; institutional trustees; officers; key employees; highest compensated employees; and former such persons.

☐ Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and Title	(B) Average hours per week (list any hours for related organizations below line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) WALTER HOOK CHIEF EXECUTIVE OFFICER	40.00	X		X				213,923.	0.	16,949.
(2) ENRIQUE PENALOSA PRESIDENT	2.00	X		X				0.	0.	0.
(3) JOSEPH RYAN VICE PRESIDENT	2.00	X		X				0.	0.	0.
(4) JULES FLYNN SECRETARY	2.00	X		X				0.	0.	0.
(5) BOB HAMBRECHT TREASURER	2.00	X		X				0.	0.	0.
(6) DAN ABBASI DIRECTOR	2.00	X						0.	0.	0.
(7) JOHN FLAHERTY DIRECTOR	2.00	X						0.	0.	0.
(8) PAUL STEELY WHITE DIRECTOR	2.00	X						0.	0.	0.
(9) FELIPE TARGA DIRECTOR	2.00	X						0.	0.	0.
(10) HEATHER THOMSON DIRECTOR	2.00	X						0.	0.	0.
(11) MELINDA EISENMANN CHIEF OPERATING OFFICER	40.00			X				125,138.	0.	23,703.
(12) MICHAEL REPLOGLE FOUNDER & GLOBAL POLICY DIRECTOR	40.00				X			175,760.	0.	18,957.
(13) AIMEE GAUTHIER CHIEF PROGRAM OFFICER	40.00					X		125,840.	0.	14,657.
(14) LUC NADAL TECHNICAL DIRECTOR	40.00					X		101,371.	0.	13,176.
(15) JOE WESTCOTT IT DIRECTOR	40.00					X		100,556.	0.	6,080.

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Part VII

1b Sub-total	842,588.	0.	93,522.
c Total from continuation sheets to Part VII, Section A	0.	0.	0.
d Total (add lines 1b and 1c)	842,588.	0.	93,522.

6

3	Did the organization list any former officer, director, or trustee, key employee, or highest compensated employee on line 1a? <i>If "Yes," complete Schedule J for such individual</i>	3		X
4	For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? <i>If "Yes," complete Schedule J for such individual</i>	4	X	
5	Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? <i>If "Yes," complete Schedule J for such person</i>	5		X

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation
COMMON GROUNDS CONSULTING LLC 1936 FIRST ST, NW, WASHINGTON, DC 20001	MGMT CONSULTING; LDSHIP COACHING	113,092.

2	Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization	1
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**INSTITUTE FOR TRANSPORTATION AND
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Part VIII Statement of Revenue

Check if Schedule O contains a response or note to any line in this Part VIII ☐

			(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512-514	
Contributions, Gifts, Grants and Other Similar Amounts	1 a Federated campaigns	1a					
	b Membership dues	1b					
	c Fundraising events	1c					
	d Related organizations	1d					
	e Government grants (contributions)	1e	294,839.				
	f All other contributions, gifts, grants, and similar amounts not included above	1f	9,289,577.				
	g Noncash contributions included in lines 1a-1f: \$						
	h Total. Add lines 1a-1f		9,584,416.				
	Program Service Revenue	2 a CONSULTING REVENUE	Business Code 900099	916,481.	916,481.		
		b					
c							
d							
e							
f All other program service revenue							
g Total. Add lines 2a-2f			916,481.				
Other Revenue		3 Investment income (including dividends, interest, and other similar amounts)		13,844.			13,844.
	4 Income from investment of tax-exempt bond proceeds						
	5 Royalties						
	6 a Gross rents	(i) Real	(ii) Personal				
		b Less: rental expenses					
		c Rental income or (loss)					
		d Net rental income or (loss)					
	7 a Gross amount from sales of assets other than inventory	(i) Securities	(ii) Other				
		b Less: cost or other basis and sales expenses		582.			
		c Gain or (loss)		-582.			
		d Net gain or (loss)		-582.			-582.
	8 a Gross income from fundraising events (not including \$ _____ of contributions reported on line 1c). See Part IV, line 18	a					
		b Less: direct expenses	b				
		c Net income or (loss) from fundraising events					
	9 a Gross income from gaming activities. See Part IV, line 19	a					
		b Less: direct expenses	b				
		c Net income or (loss) from gaming activities					
	10 a Gross sales of inventory, less returns and allowances	a					
		b Less: cost of goods sold	b				
		c Net income or (loss) from sales of inventory					
Miscellaneous Revenue		Business Code					
11 a							
	b						
	c						
	d All other revenue						
	e Total. Add lines 11a-11d						
12 Total revenue. See instructions.			10,514,159.	916,481.	0.	13,262.	

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Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX

☒ **X**

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to governments and organizations in the United States. See Part IV, line 21				
2 Grants and other assistance to individuals in the United States. See Part IV, line 22				
3 Grants and other assistance to governments, organizations, and individuals outside the United States. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	574,430.	348,983.	212,679.	12,768.
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	1,328,788.	1,206,075.	84,578.	38,135.
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)	72,794.	62,273.	5,201.	5,320.
9 Other employee benefits	90,084.	79,689.	4,493.	5,902.
10 Payroll taxes	130,188.	108,230.	18,769.	3,189.
11 Fees for services (non-employees):				
a Management				
b Legal	60,065.	12,916.	47,149.	
c Accounting	84,470.	80,713.	2,939.	818.
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Sch O.)	1,737,869.	1,607,359.	124,916.	5,594.
12 Advertising and promotion				
13 Office expenses	310,252.	297,067.	5,121.	8,064.
14 Information technology				
15 Royalties				
16 Occupancy	317,602.	304,974.	11,192.	1,436.
17 Travel	857,655.	845,290.	11,329.	1,036.
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings	412,476.	305,628.	106,402.	446.
20 Interest				
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	113,755.	113,755.		
23 Insurance	26,743.	22,370.	4,273.	100.
24 Other expenses. Itemize expenses not covered above. (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a <u>FIELD STAFF</u>	1,719,969.	1,711,426.	8,543.	
b <u>FOREIGN REG. FEES</u>	72,067.	72,067.		
c <u>LICENSE FEES</u>	69,798.	65,475.	1,807.	2,516.
d <u>EXCHANGE RATE</u>	53,528.	53,598.	-70.	
e All other expenses	85,886.	84,001.	906.	979.
25 Total functional expenses. Add lines 1 through 24e	8,118,419.	7,381,889.	650,227.	86,303.
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation.				

Check here ☐ if following SOP 98-2 (ASC 958-720)

**INSTITUTE FOR TRANSPORTATION AND
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Part X Balance Sheet

Check if Schedule O contains a response or note to any line in this Part X ☐

		(A) Beginning of year		(B) End of year
Assets	1 Cash - non-interest-bearing	205,273.	1	-24,505.
	2 Savings and temporary cash investments	3,035,918.	2	4,176,643.
	3 Pledges and grants receivable, net	1,126,607.	3	2,752,059.
	4 Accounts receivable, net	3,885.	4	101,142.
	5 Loans and other receivables from current and former officers, directors, trustees, key employees, and highest compensated employees. Complete Part II of Schedule L		5	
	6 Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), persons described in section 4958(c)(3)(B), and contributing employers and sponsoring organizations of section 501(c)(9) voluntary employees' beneficiary organizations (see instr). Complete Part II of Sch L		6	
	7 Notes and loans receivable, net		7	
	8 Inventories for sale or use		8	
	9 Prepaid expenses and deferred charges	32,521.	9	165,489.
	10a Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D	576,878.		
	b Less: accumulated depreciation	437,044.	10c	139,834.
	11 Investments - publicly traded securities		11	
	12 Investments - other securities. See Part IV, line 11		12	
	13 Investments - program-related. See Part IV, line 11		13	
	14 Intangible assets		14	
	15 Other assets. See Part IV, line 11	57,974.	15	54,623.
16 Total assets. Add lines 1 through 15 (must equal line 34)	4,658,915.	16	7,365,285.	
Liabilities	17 Accounts payable and accrued expenses	530,364.	17	840,994.
	18 Grants payable		18	
	19 Deferred revenue		19	
	20 Tax-exempt bond liabilities		20	
	21 Escrow or custodial account liability. Complete Part IV of Schedule D		21	
	22 Loans and other payables to current and former officers, directors, trustees, key employees, highest compensated employees, and disqualified persons. Complete Part II of Schedule L		22	
	23 Secured mortgages and notes payable to unrelated third parties		23	
	24 Unsecured notes and loans payable to unrelated third parties		24	
	25 Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D	75,293.	25	75,293.
	26 Total liabilities. Add lines 17 through 25	605,657.	26	916,287.
	Net Assets or Fund Balances	Organizations that follow SFAS 117 (ASC 958), check here <input checked="" type="checkbox"/> and complete lines 27 through 29, and lines 33 and 34.		
27 Unrestricted net assets		1,840,773.	27	2,330,497.
28 Temporarily restricted net assets		2,212,485.	28	4,118,501.
29 Permanently restricted net assets			29	
Organizations that do not follow SFAS 117 (ASC 958), check here <input type="checkbox"/> and complete lines 30 through 34.				
30 Capital stock or trust principal, or current funds			30	
31 Paid-in or capital surplus, or land, building, or equipment fund			31	
32 Retained earnings, endowment, accumulated income, or other funds			32	
33 Total net assets or fund balances		4,053,258.	33	6,448,998.
34 Total liabilities and net assets/fund balances		4,658,915.	34	7,365,285.

Form **990** (2013)

**INSTITUTE FOR TRANSPORTATION AND
DEVELOPMENT POLICY**

Form 990 (2013)

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Part XI Reconciliation of Net Assets

Check if Schedule O contains a response or note to any line in this Part XI ☐

1	Total revenue (must equal Part VIII, column (A), line 12)	1	10,514,159.
2	Total expenses (must equal Part IX, column (A), line 25)	2	8,118,419.
3	Revenue less expenses. Subtract line 2 from line 1	3	2,395,740.
4	Net assets or fund balances at beginning of year (must equal Part X, line 33, column (A))	4	4,053,258.
5	Net unrealized gains (losses) on investments	5	
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain in Schedule O)	9	0.
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 33, column (B))	10	6,448,998.

Part XII Financial Statements and Reporting

Check if Schedule O contains a response or note to any line in this Part XII ☐

		Yes	No
1	Accounting method used to prepare the Form 990: <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual <input type="checkbox"/> Other _____ If the organization changed its method of accounting from a prior year or checked "Other," explain in Schedule O.		
2a	Were the organization's financial statements compiled or reviewed by an independent accountant? _____ If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both: <input type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis		X
2b	Were the organization's financial statements audited by an independent accountant? _____ If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both: <input checked="" type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis	X	
2c	If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant? _____ If the organization changed either its oversight process or selection process during the tax year, explain in Schedule O.	X	
3a	As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133? _____		X
3b	If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why in Schedule O and describe any steps taken to undergo such audits _____		

Form **990** (2013)

INSTITUTE FOR TRANSPORTATION AND

Schedule A (Form 990 or 990-EZ) 2013 DEVELOPMENT POLICY

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Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ►	(a) 2009	(b) 2010	(c) 2011	(d) 2012	(e) 2013	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")	7,749,800.	8,156,151.	8,532,222.	9,421,416.	9,584,416.	43,444,005.
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 Total. Add lines 1 through 3	7,749,800.	8,156,151.	8,532,222.	9,421,416.	9,584,416.	43,444,005.
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						7,640,598.
6 Public support. Subtract line 5 from line 4.						35,803,407.

Section B. Total Support

Calendar year (or fiscal year beginning in) ►	(a) 2009	(b) 2010	(c) 2011	(d) 2012	(e) 2013	(f) Total
7 Amounts from line 4	7,749,800.	8,156,151.	8,532,222.	9,421,416.	9,584,416.	43,444,005.
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources	7,519.	6,150.	3,418.	6,971.	13,844.	37,902.
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.)		14,954.	8,967.	885.		24,806.
11 Total support. Add lines 7 through 10						43,506,713.
12 Gross receipts from related activities, etc. (see instructions)					12	2,276,047.

13 **First five years.** If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and **stop here** ☐

Section C. Computation of Public Support Percentage

14 Public support percentage for 2013 (line 6, column (f) divided by line 11, column (f))	14	82.29 %
15 Public support percentage from 2012 Schedule A, Part II, line 14	15	91.41 %
16a 33 1/3% support test - 2013. If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization		<input checked="" type="checkbox"/>
b 33 1/3% support test - 2012. If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
17a 10% -facts-and-circumstances test - 2013. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
b 10% -facts-and-circumstances test - 2012. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions		<input type="checkbox"/>

Schedule A (Form 990 or 990-EZ) 2013

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 9 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ►	(a) 2009	(b) 2010	(c) 2011	(d) 2012	(e) 2013	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
3 Gross receipts from activities that are not an unrelated trade or business under section 513						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 Total. Add lines 1 through 5						
7a Amounts included on lines 1, 2, and 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						
c Add lines 7a and 7b						
8 Public support. (Subtract line 7c from line 6.)						

Section B. Total Support

Calendar year (or fiscal year beginning in) ►	(a) 2009	(b) 2010	(c) 2011	(d) 2012	(e) 2013	(f) Total
9 Amounts from line 6						
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b						
11 Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.)						
13 Total support. (Add lines 9, 10c, 11, and 12.)						
14 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here						<input type="checkbox"/>

Section C. Computation of Public Support Percentage

15 Public support percentage for 2013 (line 8, column (f) divided by line 13, column (f))	15		%
16 Public support percentage from 2012 Schedule A, Part III, line 15	16		%

Section D. Computation of Investment Income Percentage

17 Investment income percentage for 2013 (line 10c, column (f) divided by line 13, column (f))	17		%
18 Investment income percentage from 2012 Schedule A, Part III, line 17	18		%

19a 33 1/3% support tests - 2013. If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization

b 33 1/3% support tests - 2012. If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization

20 Private foundation. If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions

Part IV

Supplemental Information. Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; and Part III, line 12.

Also complete this part for any additional information. (See instructions).

Lined area for supplemental information.

Schedule B

(Form 990, 990-EZ, or 990-PF)

Department of the Treasury
Internal Revenue Service

Schedule of Contributors

▶ Attach to Form 990, Form 990-EZ, or Form 990-PF.
▶ Information about Schedule B (Form 990, 990-EZ, or 990-PF) and its instructions is at www.irs.gov/form990.

OMB No. 1545-0047

2013

Name of the organization

INSTITUTE FOR TRANSPORTATION AND
DEVELOPMENT POLICY

Employer identification number

52-1399520

Organization type (check one):

Filers of:

Section:

Form 990 or 990-EZ

☒ 501(c)(3) (enter number) organization

☐ 4947(a)(1) nonexempt charitable trust **not** treated as a private foundation

☐ 527 political organization

Form 990-PF

☐ 501(c)(3) exempt private foundation

☐ 4947(a)(1) nonexempt charitable trust treated as a private foundation

☐ 501(c)(3) taxable private foundation

Check if your organization is covered by the **General Rule** or a **Special Rule**.

Note. Only a section 501(c)(7), (8), or (10) organization can check boxes for both the General Rule and a Special Rule. See instructions.

General Rule

☐ For an organization filing Form 990, 990-EZ, or 990-PF that received, during the year, \$5,000 or more (in money or property) from any one contributor. Complete Parts I and II.

Special Rules

☒ For a section 501(c)(3) organization filing Form 990 or 990-EZ that met the 33 1/3% support test of the regulations under sections 509(a)(1) and 170(b)(1)(A)(vi) and received from any one contributor, during the year, a contribution of the greater of (1) \$5,000 or (2) 2% of the amount on (i) Form 990, Part VIII, line 1h, or (ii) Form 990-EZ, line 1. Complete Parts I and II.

☐ For a section 501(c)(7), (8), or (10) organization filing Form 990 or 990-EZ that received from any one contributor, during the year, total contributions of more than \$1,000 for use *exclusively* for religious, charitable, scientific, literary, or educational purposes, or the prevention of cruelty to children or animals. Complete Parts I, II, and III.

☐ For a section 501(c)(7), (8), or (10) organization filing Form 990 or 990-EZ that received from any one contributor, during the year, contributions for use *exclusively* for religious, charitable, etc., purposes, but these contributions did not total to more than \$1,000. If this box is checked, enter here the total contributions that were received during the year for an *exclusively* religious, charitable, etc., purpose. Do not complete any of the parts unless the **General Rule** applies to this organization because it received *nonexclusively* religious, charitable, etc., contributions of \$5,000 or more during the year ▶ \$

Caution. An organization that is not covered by the General Rule and/or the Special Rules does not file Schedule B (Form 990, 990-EZ, or 990-PF), but it **must** answer "No" on Part IV, line 2, of its Form 990; or check the box on line H of its Form 990-EZ or on its Form 990-PF, Part I, line 2, to certify that it does not meet the filing requirements of Schedule B (Form 990, 990-EZ, or 990-PF).

LHA For Paperwork Reduction Act Notice, see the Instructions for Form 990, 990-EZ, or 990-PF. Schedule B (Form 990, 990-EZ, or 990-PF) (2013)

Name of organization

**INSTITUTE FOR TRANSPORTATION AND
DEVELOPMENT POLICY**

Employer identification number

52-1399520**Part I Contributors** (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
<u>1</u>		\$ <u>5,701,000.</u>	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
<u>2</u>		\$ <u>800,000.</u>	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
<u>3</u>		\$ <u>500,000.</u>	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
<u>4</u>		\$ <u>300,000.</u>	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
<u>5</u>		\$ <u>199,839.</u>	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$ _____	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)

Name of organization INSTITUTE FOR TRANSPORTATION AND DEVELOPMENT POLICY	Employer identification number 52-1399520
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Part II Noncash Property (see instructions). Use duplicate copies of Part II if additional space is needed.

(a) No. from Part I	(b) Description of noncash property given	(c) FMV (or estimate) (see instructions)	(d) Date received
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	

Name of organization

Employer identification number

**INSTITUTE FOR TRANSPORTATION AND
DEVELOPMENT POLICY****52-1399520****Part III**

Exclusively religious, charitable, etc., individual contributions to section 501(c)(7), (8), or (10) organizations that total more than \$1,000 for the year. Complete columns (a) through (e) and the following line entry. For organizations completing Part III, enter the total of *exclusively* religious, charitable, etc., contributions of **\$1,000 or less** for the year. (Enter this information once.) ► \$

Use duplicate copies of Part III if additional space is needed.

(a) No. from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held
	(e) Transfer of gift		
	Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee
	(e) Transfer of gift		
	Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee
	(e) Transfer of gift		
	Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee
	(e) Transfer of gift		
	Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee
	(e) Transfer of gift		
	Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee

SCHEDULE D
(Form 990)

Department of the Treasury
Internal Revenue Service

Supplemental Financial Statements

▶ **Complete if the organization answered "Yes," to Form 990, Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b.**
▶ **Attach to Form 990.**

▶ **Information about Schedule D (Form 990) and its instructions is at www.irs.gov/form990.**

OMB No. 1545-0047

2013

Open to Public
Inspection

Name of the organization **INSTITUTE FOR TRANSPORTATION AND
DEVELOPMENT POLICY**

Employer identification number
52-1399520

Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts. Complete if the organization answered "Yes" to Form 990, Part IV, line 6.

	(a) Donor advised funds	(b) Funds and other accounts
1 Total number at end of year		
2 Aggregate contributions to (during year)		
3 Aggregate grants from (during year)		
4 Aggregate value at end of year		
5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Part II Conservation Easements. Complete if the organization answered "Yes" to Form 990, Part IV, line 7.

1 Purpose(s) of conservation easements held by the organization (check all that apply).

<input type="checkbox"/> Preservation of land for public use (e.g., recreation or education)	<input type="checkbox"/> Preservation of an historically important land area
<input type="checkbox"/> Protection of natural habitat	<input type="checkbox"/> Preservation of a certified historic structure
<input type="checkbox"/> Preservation of open space	

2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year.

	Held at the End of the Tax Year
a Total number of conservation easements	2a
b Total acreage restricted by conservation easements	2b
c Number of conservation easements on a certified historic structure included in (a)	2c
d Number of conservation easements included in (c) acquired after 8/17/06, and not on a historic structure listed in the National Register	2d

3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year ▶

4 Number of states where property subject to conservation easement is located ▶

5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds?

☐ Yes ☐ No

6 Staff and volunteer hours devoted to monitoring, inspecting, and enforcing conservation easements during the year ▶

7 Amount of expenses incurred in monitoring, inspecting, and enforcing conservation easements during the year ▶ \$

8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)?

☐ Yes ☐ No

9 In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement, and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets.

Complete if the organization answered "Yes" to Form 990, Part IV, line 8.

1a If the organization elected, as permitted under SFAS 116 (ASC 958), not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide, in Part XIII, the text of the footnote to its financial statements that describes these items.

b If the organization elected, as permitted under SFAS 116 (ASC 958), to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items:

(i) Revenues included in Form 990, Part VIII, line 1

▶ \$

(ii) Assets included in Form 990, Part X

▶ \$

2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under SFAS 116 (ASC 958) relating to these items:

a Revenues included in Form 990, Part VIII, line 1

▶ \$

b Assets included in Form 990, Part X

▶ \$

**INSTITUTE FOR TRANSPORTATION AND
DEVELOPMENT POLICY**

Schedule D (Form 990) 2013

52-1399520 Page **3**

Part VII Investments - Other Securities.

Complete if the organization answered "Yes" to Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely-held equity interests		
(3) Other		
(A)		
(B)		
(C)		
(D)		
(E)		
(F)		
(G)		
(H)		
Total. (Col. (b) must equal Form 990, Part X, col. (B) line 12.) ►		

Part VIII Investments - Program Related.

Complete if the organization answered "Yes" to Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
Total. (Col. (b) must equal Form 990, Part X, col. (B) line 13.) ►		

Part IX Other Assets.

Complete if the organization answered "Yes" to Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1)	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 15.) ►	

Part X Other Liabilities.

Complete if the organization answered "Yes" to Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

(a) Description of liability	(b) Book value
1. (1) Federal income taxes	
(2) FUNDS HELD ON BEHALF OF OTHERS	75,293.
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 25.) ►	75,293.

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FIN 48 (ASC 740). Check here if the text of the footnote has been provided in Part XIII ☒

Schedule D (Form 990) 2013

**INSTITUTE FOR TRANSPORTATION AND
DEVELOPMENT POLICY**

Schedule D (Form 990) 2013

52-1399520 Page 4

Part XI Reconciliation of Revenue per Audited Financial Statements With Revenue per Return.

Complete if the organization answered "Yes" to Form 990, Part IV, line 12a.

1	Total revenue, gains, and other support per audited financial statements	1	10,524,876.
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12:		
a	Net unrealized gains on investments	2a	
b	Donated services and use of facilities	2b	10,717.
c	Recoveries of prior year grants	2c	
d	Other (Describe in Part XIII.)	2d	
e	Add lines 2a through 2d	2e	10,717.
3	Subtract line 2e from line 1	3	10,514,159.
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1:		
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a	
b	Other (Describe in Part XIII.)	4b	
c	Add lines 4a and 4b	4c	0.
5	Total revenue. Add lines 3 and 4c. (This must equal Form 990, Part I, line 12.)	5	10,514,159.

Part XII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return.

Complete if the organization answered "Yes" to Form 990, Part IV, line 12a.

1	Total expenses and losses per audited financial statements	1	8,129,136.
2	Amounts included on line 1 but not on Form 990, Part IX, line 25:		
a	Donated services and use of facilities	2a	10,717.
b	Prior year adjustments	2b	
c	Other losses	2c	
d	Other (Describe in Part XIII.)	2d	
e	Add lines 2a through 2d	2e	10,717.
3	Subtract line 2e from line 1	3	8,118,419.
4	Amounts included on Form 990, Part IX, line 25, but not on line 1:		
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a	
b	Other (Describe in Part XIII.)	4b	
c	Add lines 4a and 4b	4c	0.
5	Total expenses. Add lines 3 and 4c. (This must equal Form 990, Part I, line 18.)	5	8,118,419.

Part XIII Supplemental Information.

Provide the descriptions required for Part II, lines 3, 5, and 9; Part III, lines 1a and 4; Part IV, lines 1b and 2b; Part V, line 4; Part X, line 2; Part XI, lines 2d and 4b; and Part XII, lines 2d and 4b. Also complete this part to provide any additional information.

PART X, LINE 2:

EXPLANATION: FOR THE YEARS ENDED DECEMBER 31, 2013 AND 2012, ITDP HAS DOCUMENTED ITS CONSIDERATION OF FASB ASC 740-10, INCOME TAXES, THAT PROVIDES GUIDANCE FOR REPORTING UNCERTAINTY IN INCOME TAXES AND HAS DETERMINED THAT NO MATERIAL UNCERTAIN TAX POSITIONS QUALIFY FOR EITHER RECOGNITION OR DISCLOSURE IN THE FINANCIAL STATEMENTS.

THE FEDERAL FORM 990, RETURN OF ORGANIZATION EXEMPT FROM INCOME TAX, IS SUBJECT TO EXAMINATION BY THE INTERNAL REVENUE SERVICE, GENERALLY FOR THREE YEARS AFTER IT IS FILED.

Schedule B (Form 990) 2010		DEVELOPMENT	
Part XIII	Supplemental Information <i>(continued)</i>		

2013.04030 INSTITUTE FOR TRANSPORTATIO 19700__1

SCHEDULE F
(Form 990)Department of the Treasury
Internal Revenue Service**Statement of Activities Outside the United States**

▶ Complete if the organization answered "Yes" on Form 990, Part IV, line 14b, 15, or 16.

▶ Attach to Form 990. ▶ See separate instructions.

▶ Information about Schedule F (Form 990) and its instructions is at www.irs.gov/form990.

OMB No. 1545-0047

2013Open to Public
Inspection

Name of the organization

**INSTITUTE FOR TRANSPORTATION AND
DEVELOPMENT POLICY**

Employer identification number

52-1399520**Part I** **General Information on Activities Outside the United States.** Complete if the organization answered "Yes" on
Form 990, Part IV, line 14b.

1 For grantmakers. Does the organization maintain records to substantiate the amount of its grants and other assistance, the grantees' eligibility for the grants or assistance, and the selection criteria used to award the grants or assistance? ☐ Yes ☐ No

2 For grantmakers. Describe in Part V the organization's procedures for monitoring the use of its grants and other assistance outside the United States.

3 Activities per Region. (The following Part I, line 3 table can be duplicated if additional space is needed.)

(a) Region	(b) Number of offices in the region	(c) Number of employees, agents, and independent contractors in region	(d) Activities conducted in region (by type) (e.g., fundraising, program services, investments, grants to recipients located in the region)	(e) If activity listed in (d) is a program service, describe specific type of service(s) in region	(f) Total expenditures for and investments in region
NORTH AMERICA	1	68	PROGRAM SERVICES	PLANNING & ADVOCACY FOR: BRT (BUS RAPID TRANSIT), NON -MOTORIZED TRANSPORTATION (NMT) AND	1,060,302.
SOUTH AMERICA	2	44	PROGRAM SERVICES	PLANNING & ADVOCACY FOR: BRT (BUS RAPID TRANSIT), NON -MOTORIZED TRANSPORTATION (NMT) AND	907,285.
SOUTH ASIA	2	45	PROGRAM SERVICES	PLANNING & ADVOCACY FOR: BRT (BUS RAPID TRANSIT), NON -MOTORIZED TRANSPORTATION (NMT) AND	656,661.
EAST ASIA AND THE PACIFIC	2	56	PROGRAM SERVICES	PLANNING & ADVOCACY FOR: BRT (BUS RAPID TRANSIT), NON -MOTORIZED TRANSPORTATION (NMT) AND	1,388,426.
3 a Sub-total	7	213			4,012,674.
b Total from continuation sheets to Part I	0	0			0.
c Totals (add lines 3a and 3b)	7	213			4,012,674.

LHA For Paperwork Reduction Act Notice, see the Instructions for Form 990.

Schedule F (Form 990) 2013

SEE PART V FOR COLUMN (E) DESCRIPTIONS

INSTITUTE FOR TRANSPORTATION AND
DEVELOPMENT POLICY

52-1399520

Grants and Other Assistance to Organizations or Entities Outside the United States. Complete if the organization answered "Yes" on Form 990, Part IV, line 15, for any recipient who received more than \$5,000. Part II can be duplicated if additional space is needed.

[illegible]

2	Enter total number of recipient organizations listed above that are recognized as charities by the foreign country, recognized as tax-exempt by the IRS, or for which the grantee or counsel has provided a section 501(c)(3) equivalency letter

3 Enter total number of other organizations or entities

Part III **Grants and Other Assistance to Individuals Outside the United States.** Complete if the organization answered "Yes" on Form 990, Part IV, line 16.

Part III can be duplicated if additional space is needed.

[illegible]

Part IV Foreign Forms

- 1 Was the organization a U.S. transferor of property to a foreign corporation during the tax year? *If "Yes," the organization may be required to file Form 926, Return by a U.S. Transferor of Property to a Foreign Corporation (see Instructions for Form 926)* ☐ Yes ☒ No
- 2 Did the organization have an interest in a foreign trust during the tax year? *If "Yes," the organization may be required to file Form 3520, Annual Return to Report Transactions with Foreign Trusts and Receipt of Certain Foreign Gifts, and/or Form 3520-A, Annual Information Return of Foreign Trust With a U.S. Owner (see Instructions for Forms 3520 and 3520-A)* ☐ Yes ☒ No
- 3 Did the organization have an ownership interest in a foreign corporation during the tax year? *If "Yes," the organization may be required to file Form 5471, Information Return of U.S. Persons With Respect To Certain Foreign Corporations. (see Instructions for Form 5471)* ☐ Yes ☒ No
- 4 Was the organization a direct or indirect shareholder of a passive foreign investment company or a qualified electing fund during the tax year? *If "Yes," the organization may be required to file Form 8621, Information Return by a Shareholder of a Passive Foreign Investment Company or Qualified Electing Fund. (see Instructions for Form 8621)* ☐ Yes ☒ No
- 5 Did the organization have an ownership interest in a foreign partnership during the tax year? *If "Yes," the organization may be required to file Form 8865, Return of U.S. Persons With Respect To Certain Foreign Partnerships. (see Instructions for Form 8865)* ☐ Yes ☒ No
- 6 Did the organization have any operations in or related to any boycotting countries during the tax year? *If "Yes," the organization may be required to file Form 5713, International Boycott Report. (see Instructions for Form 5713)* ☐ Yes ☒ No

Schedule F (Form 990) 2013

Part V Supplemental Information

Provide the information required by Part I, line 2 (monitoring of funds); Part I, line 3, column (f) (accounting method; amounts of investments vs. expenditures per region); Part II, line 1 (accounting method); Part III (accounting method); and Part III, column (c) (estimated number of recipients), as applicable. Also complete this part to provide any additional information.

PART I, LINE 3, COLUMN (E):**REGION: NORTH AMERICA**

(E) SPECIFIC TYPES OF SERVICES IN REGION: PLANNING & ADVOCACY FOR: BRT
(BUS RAPID TRANSIT), NON -MOTORIZED TRANSPORTATION (NMT) AND TRANSIT
ORIENTED DEVELOPMENT (TOD)

REGION: SOUTH AMERICA

(E) SPECIFIC TYPES OF SERVICES IN REGION: PLANNING & ADVOCACY FOR: BRT
(BUS RAPID TRANSIT), NON -MOTORIZED TRANSPORTATION (NMT) AND TRANSIT
ORIENTED DEVELOPMENT (TOD)

REGION: SOUTH ASIA

(E) SPECIFIC TYPES OF SERVICES IN REGION: PLANNING & ADVOCACY FOR: BRT
(BUS RAPID TRANSIT), NON -MOTORIZED TRANSPORTATION (NMT) AND TRANSIT
ORIENTED DEVELOPMENT (TOD)

REGION: EAST ASIA AND THE PACIFIC

(E) SPECIFIC TYPES OF SERVICES IN REGION: PLANNING & ADVOCACY FOR: BRT
(BUS RAPID TRANSIT), NON -MOTORIZED TRANSPORTATION (NMT) AND TRANSIT
ORIENTED DEVELOPMENT (TOD)

**SCHEDULE J
(Form 990)**

Department of the Treasury
Internal Revenue Service

Compensation Information

For certain Officers, Directors, Trustees, Key Employees, and Highest
Compensated Employees

▶ Complete if the organization answered "Yes" on Form 990, Part IV, line 23.

▶ Attach to Form 990. ▶ See separate instructions.

▶ Information about Schedule J (Form 990) and its instructions is at www.irs.gov/form990.

OMB No. 1545-0047

2013

Open to Public
Inspection

Name of the organization

**INSTITUTE FOR TRANSPORTATION AND
DEVELOPMENT POLICY**

Employer identification number

52-1399520

Part I Questions Regarding Compensation

	Yes	No
1a Check the appropriate box(es) if the organization provided any of the following to or for a person listed in Form 990, Part VII, Section A, line 1a. Complete Part III to provide any relevant information regarding these items. <input type="checkbox"/> First-class or charter travel <input type="checkbox"/> Travel for companions <input type="checkbox"/> Tax indemnification and gross-up payments <input type="checkbox"/> Discretionary spending account <input type="checkbox"/> Housing allowance or residence for personal use <input type="checkbox"/> Payments for business use of personal residence <input type="checkbox"/> Health or social club dues or initiation fees <input type="checkbox"/> Personal services (e.g., maid, chauffeur, chef)		
b If any of the boxes on line 1a are checked, did the organization follow a written policy regarding payment or reimbursement or provision of all of the expenses described above? If "No," complete Part III to explain	1b	
2 Did the organization require substantiation prior to reimbursing or allowing expenses incurred by all directors, trustees, and officers, including the CEO/Executive Director, regarding the items checked in line 1a?	2	
3 Indicate which, if any, of the following the filing organization used to establish the compensation of the organization's CEO/Executive Director. Check all that apply. Do not check any boxes for methods used by a related organization to establish compensation of the CEO/Executive Director, but explain in Part III. <input type="checkbox"/> Compensation committee <input type="checkbox"/> Independent compensation consultant <input type="checkbox"/> Form 990 of other organizations <input type="checkbox"/> Written employment contract <input checked="" type="checkbox"/> Compensation survey or study <input checked="" type="checkbox"/> Approval by the board or compensation committee		
4 During the year, did any person listed in Form 990, Part VII, Section A, line 1a, with respect to the filing organization or a related organization:		
a Receive a severance payment or change-of-control payment?	4a	X
b Participate in, or receive payment from, a supplemental nonqualified retirement plan?	4b	X
c Participate in, or receive payment from, an equity-based compensation arrangement? If "Yes" to any of lines 4a-c, list the persons and provide the applicable amounts for each item in Part III.	4c	X
Only section 501(c)(3) and 501(c)(4) organizations must complete lines 5-9.		
5 For persons listed in Form 990, Part VII, Section A, line 1a, did the organization pay or accrue any compensation contingent on the revenues of:		
a The organization?	5a	X
b Any related organization? If "Yes" to line 5a or 5b, describe in Part III.	5b	X
6 For persons listed in Form 990, Part VII, Section A, line 1a, did the organization pay or accrue any compensation contingent on the net earnings of:		
a The organization?	6a	X
b Any related organization? If "Yes" to line 6a or 6b, describe in Part III.	6b	X
7 For persons listed in Form 990, Part VII, Section A, line 1a, did the organization provide any non-fixed payments not described in lines 5 and 6? If "Yes," describe in Part III	7	X
8 Were any amounts reported in Form 990, Part VII, paid or accrued pursuant to a contract that was subject to the initial contract exception described in Regulations section 53.4958-4(a)(3)? If "Yes," describe in Part III	8	X
9 If "Yes" to line 8, did the organization also follow the rebuttable presumption procedure described in Regulations section 53.4958-6(c)?	9	

LHA For Paperwork Reduction Act Notice, see the Instructions for Form 990.

Schedule J (Form 990) 2013

Note. The sum of columns (B)(i)-(iii) for each listed individual must equal the total amount of Form 990, Part VII, Section A, line 1a, applicable column (D) and (E) amounts for that individual.

INSTITUTE FOR TRANSPORTATION AND
DEVELOPMENT POLICY

Schedule J (Form 990) 2013

52-1399520

Page 3

Part III Supplemental Information

Provide the information, explanation, or descriptions required for Part I, lines 1a, 1b, 3, 4a, 4b, 4c, 5a, 5b, 6a, 6b, 7, and 8, and for Part II. Also complete this part for any additional information.

PART I, LINE 7:

EXPLANATION: THE FOLLOWING OFFICERS AND HIGHLY COMPENSATED EMPLOYEES

RECEIVED THE FOLLOWING BONUS COMPENSATION IN 2013:

WALTER HOOK - \$8,000

MELINDA EISENMANN - \$4,813

MICHAEL REPLOGLE - \$6,760

AIMEE GAUTHIER - \$4,840

LUC NADAL - \$1,988

JOE WESTCOTT - \$3,851

SCHEDULE O
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.
▶ Attach to Form 990 or 990-EZ.

OMB No. 1545-0047

2013

Open to Public
Inspection

Name of the organization

INSTITUTE FOR TRANSPORTATION AND
DEVELOPMENT POLICY

Employer identification number
52-1399520

FORM 990, PART III, LINE 4A, PROGRAM SERVICE ACCOMPLISHMENTS:

2013, AND IS ALREADY CARRYING 140,000 PASSENGERS PER DAY. LANZHOU IS
THE CAPITAL OF GANSU PROVINCE AND A MAJOR CITY IN NORTHWESTERN CHINA.
THE LANZHOU BRT IS ASIA'S SECOND 'HIGH CAPACITY' SYSTEM, AFTER
GUANGZHOU, AND IS THE FIRST BRT SYSTEM IN THE WORLD BASED ON A SPLIT
STATION CONCEPT WITH BRT BUSES IN THE SAME DIRECTION STOPPING ON BOTH
SIDES OF A PLATFORM. THE LANZHOU BRT ALSO FEATURES AN INNOVATIVE PPP
FINANCING MECHANISM, IN WHICH UNDERGROUND SHOPPING MALLS WERE
CONSTRUCTED TOGETHER WITH THE BRT CORRIDOR AND ARE DIRECTLY CONNECTED
TO SEVERAL BRT STATIONS. THE LANZHOU SYSTEM IS THE ASIAN DEVELOPMENT
BANK'S FIRST BRT PROJECT TO OPEN, AND IS OF ENORMOUS IMPORTANCE IN
TERMS OF IMPACTS ON ADB SPENDING.

IN INDIA, ITDP HAS MADE STEADY PROGRESS ON THE PUNE/PIMPRI-CHINCHWAD
BRT PROJECT. CONSTRUCTION ON THE FIRST STATION IS NEAR COMPLETION, AND
WORK ON CORRIDORS ONE AND TWO ARE FORGING AHEAD. THIS AMBITIOUS
PROJECT, WHICH WILL INCLUDE A NETWORK OF 40 KILOMETERS AND 90 STATIONS
CONNECTING TWO MUNICIPALITIES, WILL SERVE NEARLY ONE MILLION RESIDENTS.
AS PLANS ARE FINALIZED, ITDP HAS WORKED TO SUPPORT THE PROCESS AND PUSH
FOR IMPROVED PEDESTRIAN AND NON-MOTORIZED TRANSPORT AROUND STATIONS.
THE GUANGZHOU BRT CONTINUES TO BE THE GOLD STANDARD OF ASIA. IN 2013,
MORE THAN 50 DELEGATIONS FROM 57 CITIES VISITED THE GUANGZHOU BRT AND
ITS RELATED URBAN TRANSPORT AND DEVELOPMENT IMPROVEMENT PROJECTS, AND
THESE ARE JUST THE ONES ITDP WAS INVOLVED IN OR INFORMED ABOUT. AS A
RESULT, MANY MORE CITIES INITIATED OR ADVANCED BRT PLANS AND PROJECTS,
INCLUDING MAJOR CITIES SUCH AS WUHAN, TIANJIN, DHAKA, CHANGSHA, KUALA

LHA For Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.

Schedule O (Form 990 or 990-EZ) (2013)

332211
09-04-13

Name of the organization **INSTITUTE FOR TRANSPORTATION AND
DEVELOPMENT POLICY**

Employer identification number
52-1399520

LUMPUR, ULAANBAATAR AND OTHERS. BRT PROJECTS WERE INITIATED THIS YEAR IN HARBIN, ALMATY, JAKARTA, AND JOHOR BAHRU, BASED ON VISITS IN EARLIER YEARS, AND CHENGDU OPENED A BRT SYSTEM. SEVERAL OTHER CITIES EXPANDED EXISTING BRT SYSTEMS AND COMMENCED OPERATION. THIS IS SCALE-UP IN ACTION.

MEANWHILE IN LATIN AMERICAN, BRT CONTINUES TO MAKE GREAT PROGRESS. IN BRAZIL, ITDP CONTINUES TO PROMOTE TRANSOESTE AS A BEST PRACTICE, AS WELL AS PUSH FOR GOLD-STANDARD IMPLEMENTATION OF THE ADDITIONAL BRT CORRIDORS IN RIO DE JANEIRO. IN BELO HORIZONTE, ITDP WAS ABLE TO CONVINCE THE CITY TO RUN ITS NEW BRT INTO THE CITY CENTER, AND THE FIRST CORRIDOR OPENED IN MARCH 2014. THE SECOND CORRIDOR SHOULD BE FINISHED IN 2015, AND ITDP WORKED ON THE DESIGN OF THEIR THIRD BRT CORRIDOR TO ENSURE IT IS BUILT TO AT LEAST SILVER-STANDARD. ITDP ALSO PROVIDED INPUT ON TORS FOR FREIGHT AND PARKING MASTERPLANS. IN SAO PAULO, THE CITY'S NEW MASTERPLAN HAS A STRONG FOCUS ON TOD, AND EXPRESSO TIRADENTES HAS ACHIEVED SILVER-STANDARD. IN SEPTEMBER OF 2013, ITDP HELD A CEREMONY FOR EXPRESSO TIRADENTES WHICH WAS USED BY THE NEW SP TRANS HEAD TO CONVINCE THE NEW MAYOR TO UPGRADE PARTS OF THE PASSO RAPIDO CORRIDORS TO SILVER OR GOLD STANDARD BRT.

MEXICO CITY FOLLOWED UP 2012'S SUCCESS OF METROBUS CORRIDOR #4 WITH MEXICO CITY WILL CORRIDOR #5 OF ITS METROBUS BRT. THIS NEW CORRIDOR IS ESPECIALLY SIGNIFICANT BECAUSE IT IS THE FIRST CALLE COMPLETA, OR COMPLETE STREET, WITH FULL NMT FACILITIES ALONG THE BRT. THIS IS A GREAT NEW MODEL FOR FUTURE CORRIDORS, IN MEXICO CITY AND WORLDWIDE. FINALLY, IN PUEBLA, A NEW BRT OPENED WITH ITDP'S INPUT, AND WE CONTINUE TO PROVIDE SUPPORT ON NEW BRT CORRIDORS IN THE CITY.

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IN BUENOS AIRES, THE CITY IMPLEMENTED THE EXCITING 9 DE JULIO PROJECT, WHICH TRANSFORMED THE ICONIC AVENUE IN THE CITY, KNOWN AS THE 'WIDEST AVENUE IN THE WORLD' INTO A MONUMENT TO BRT. THE CITY REPLACED SEVERAL OF THE MORE THAN 20 LANES OF CAR TRAFFIC WITH BUS ONLY LANES FOR A SILVER-STANDARD BRT CORRIDOR WITH 17 STATIONS ALONG THE MEDIAN, ACCOMMODATING 11 BUS LINES AND IMPROVING TRAVEL FOR MORE THAN 200,000 PASSENGERS PER DAY. IN ADDITION, BUENOS AIRES OPENED A NEW 23-KILOMETER BRT, METROBUS SUR. ITDP GAVE ADVICE AND SUPPORT TO THE CITY THROUGHOUT THE PROJECT, AND COMMENDED THE ACHIEVEMENT BY AWARDING THE CITY OF BUENOS AIRES WITH THE 2014 SUSTAINABLE TRANSPORT AWARD IN JANUARY 2014.

IN TOTAL, ITDP'S BRT WINS TO-DATE WILL REDUCE AN ESTIMATED 21 MTONS OF CO2 BY 2020 AND 74 MTONS OF CO2 BY 2030. THE VEHICLE QUOTA WIN IN GUANGZHOU WILL REDUCE AN ADDITIONAL 33 MTONS OF CO2 BY 2020 AND 115 MTONS BY 2030.

FORM 990, PART III, LINE 4B, PROGRAM SERVICE ACCOMPLISHMENTS:
BANK, AND SLOCAT TO INITIATE A SUSTAINABLE TRANSPORT SCENARIOS STUDY THAT IS EVALUATING THE POTENTIAL IMPACT OF THE RIO+20 SUSTAINABLE TRANSPORT VCS AND RELATED BROADER GLOBAL REFORMS. ITDP ISSUED A REPORT IN NOVEMBER, WHICH WAS PRESENTED AT THE COP 18 IN WARSAW, RECOMMENDING HOW TO STRENGTHEN GEF FUNDING FOR SUSTAINABLE TRANSPORT IN ADVANCE OF A RENEWAL OF FUNDING FOR THE GEF IN EARLY 2014. ITDP, ON BEHALF OF SLOCAT, PREPARED EXTENSIVE COMMENTS ON GEF'S PROPOSED NEW STRATEGY, WHICH EMPHASIZES MORE HOLISTIC, NON-SECTORAL APPROACHES.

ON THE NATIONAL POLICY FRONT, ITDP MANAGING DIRECTOR FOR POLICY AND

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Schedule O (Form 990 or 990-EZ) (2013)

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FOUNDER MICHAEL REPLOGLE WAS APPOINTED BY THE CHINA ACADEMY OF TRANSPORTATION SCIENCES TO BE PART OF A CHINA COUNCIL ON INTERNATIONAL COOPERATION ON ENVIRONMENT AND DEVELOPMENT (CCICED), AN EXPERT PANEL ADVISING THE STATE COUNCIL ON GREEN URBAN TRAVEL. OVER THE COURSE OF FOUR TRIPS TO CHINA, REPLOGLE AND THE TEAM MET WITH TOP TRANSPORT OFFICIALS IN BEIJING, SHENZHEN, AND SHANGHAI, AND ENGAGED SENIOR OFFICIALS OF THE MINISTRY OF TRANSPORT (MOT), MINISTRY OF FINANCE (MOF), MINISTRY OF HOUSING AND URBAN AND RURAL DEVELOPMENT (MOHURD), NATIONAL DEVELOPMENT AND RECONSTRUCTION COMMISSION (NDRC), AND STATE COUNCIL TO DEVELOP FINAL RECOMMENDATIONS. THE FINAL REPORT RECOMMENDS FINANCING REFORMS TO STRENGTHEN THE LONG-TERM FISCAL STABILITY OF CHINA'S PUBLIC TRANSPORT OPERATORS AND SUPPORT FOR NONMOTORIZED TRANSPORT IN CITIES. IT WAS PRESENTED TO THE CCICED IN EARLY NOVEMBER AND A SUMMARY OF ITS RECOMMENDATIONS WAS ALSO PRESENTED TO THE STATE COUNCIL AND PREMIER LI KEQIANG. IN ADDITION, MICHAEL REPLOGLE WAS APPOINTED FROM AUGUST 2013-JULY 2016 AS A NON-RESIDENT VISITING PROFESSOR AT THE CHINA ACADEMY OF TRANSPORTATION SCIENCES (CATS), WHICH IS PART OF THE MINISTRY OF TRANSPORT AND SERVES AS MOT'S CHIEF ADVISOR ON URBAN TRANSPORT POLICY. LASTLY, REPLOGLE WORKED WITH THE DIRECTOR, DIVISION OF URBAN TRANSPORT, AND INSTITUTE OF COMPREHENSIVE TRANSPORTATION OF NDRC, TO DEVELOP A PROPOSAL FOR A CHINA NATIONAL GREEN URBAN TRANSPORT FUND IN EARLY 2013.

ITDP MADE SIGNIFICANT PROGRESS ON NATIONAL POLICY IN BRAZIL, AS WELL AS IN OUR KEY CITIES. ITDP SIGNED AN MOU WITH THE MINISTRY OF CITIES TO ADVISE ON THE IMPLEMENTATION OF THE NATIONAL MOBILITY LAW, WHICH WILL TAKE PLACE THROUGH 2015. AS PART OF THIS COLLABORATION, ITDP CONDUCTED WORKSHOPS ON SUSTAINABLE MOBILITY, TRANSPORT CARBON MODELING, AND THE

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**BRT STANDARD FOR THE MINISTRY OF CITIES AND OTHER NATIONAL LEVEL
DECISION-MAKERS, WHICH WERE EXTREMELY WELL RECEIVED. WE BELIEVE THIS
WILL IMPROVE THE QUALITY OF PROJECTS BEING FUNDED FROM THE NATIONAL
GOVERNMENT. IN THE WAKE OF NATIONAL DEMONSTRATIONS PROTESTING A TRANSIT
FARE INCREASE, THE DILMA ADMINISTRATION HAS PROGRAMMED AN ADDITIONAL
R50 BILLION FOR INFRASTRUCTURE, BUT ITS LINKS TO THE NATIONAL MOBILITY
LAW APPEAR TO BE MINIMAL. ITDP IS NOW DILIGENTLY WORKING TO ENSURE THIS
MONEY IS PROGRAMMED TO THE PROJECTS THAT WILL REDUCE THE MOST CARBON.
ITDP CONTINUES TO ADVANCE THESE POLICY REFORMS THROUGH ITS ROLE ON THE
MUNICIPAL TRANSPORT COUNCIL, WHICH PROVIDES US A STRATEGIC POSITION TO
INFLUENCE TRANSPORT POLICY IN A MAJOR CITY. THE CITY AGREED TO
IMPLEMENT ITDP'S INTERMODAL STATION DESIGNS FOR TRANSOESTE, AS WELL AS
ITDP'S NMT MASTER PLAN FOR THE DOWNTOWN.**

**IN INDIA, ITDP MADE IMPORTANT STRIDES TO EXPAND OUR INFLUENCE ON POLICY
AT THE NATIONAL LEVEL. ITDP INDIA WAS INVITED TO BE PART OF AN EXPERT
COMMITTEE TO REVIEW THE WORK PRODUCED BY CONSULTANTS WHO HAVE BEEN
APPOINTED TO DEVELOP NATIONAL STANDARDS FOR TOD AND NMT. WE ALSO
STEPPED OUR WORK TO INFLUENCE POLICY AT THE STATE LEVEL, FOCUSING ON
THE STATE OF TAMIL NADU, WHERE WE HAVE ESTABLISHED RELATIONSHIPS WITH
KEY DECISIONMAKERS. ITDP WORKED WITH THE DIRECTORATE OF TOWN AND
COUNTRY PLANNING TO DEVELOP THE TERMS OF REFERENCE FOR THE PREPARATION
OF COMPREHENSIVE MOBILITY PLANS IN THREE OF THE EIGHT LARGEST CITIES IN
THE STATE. THE TORS CALL FOR CONSULTANTS TO FOCUS ON SUSTAINABLE
TRANSPORT OPTIONS AS THEY DEVELOP FUTURE SCENARIOS AND PROPOSALS. ITDP
WORKED WITH THE COMMISSIONER OF MUNICIPAL ADMINISTRATION TO DEVELOP THE
TERMS OF REFERENCE FOR NMT IMPROVEMENTS IN 53 CITIES IN THE STATE. THE
IMPROVEMENTS WILL BE IMPLEMENTED IN A PHASED MANNER UNDER THE WORLD**

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**BANK'S TAMIL NADU URBAN DEVELOPMENT PROJECT III. ITDP PLANS TO SIGN AN
MOU WITH CMA BY THE END OF THE YEAR.**

**IN MEXICO, ITDP CONTINUED ITS PUSH FOR GREATER INCLUSION OF SUSTAINABLE
TRANSPORT IN NATIONAL GOVERNMENT POLICY AND SPENDING. ITDP WORKED TO
INFLUENCE THE NATIONAL DEVELOPMENT PLAN, WHICH INCLUDES, FOR THE FIRST
TIME, URBAN MOBILITY AND NMT NEEDS, THROUGH HIGH-LEVEL WORKSHOPS WITH
THE MINISTER OF COMMUNICATIONS AND TRANSPORT AND THE MINISTER OF
TERRITORIAL ORDAINING AND THIS WORK IS ONGOING. ITDP CONTINUED FOCUS ON
PROTRAM TO REVIEW PROJECTS AND ENCOURAGE MORE FUNDING ALLOCATED TO BRT
IN CITIES LIKE PACHUCA, TORREON AND MERIDA. ITDP ALSO WORKED WITH THE
WORLD BANK AND INTER-AMERICAN DEVELOPMENT BANK TO HELP THEM ALLOCATE
RESOURCES THROUGH THE NATIONAL DEVELOPMENT BANK, BANOBRAS, FOR MOBILITY
STUDIES IN THE MEXICO CITY HISTORIC CENTER.**

FORM 990, PART III, LINE 4C, PROGRAM SERVICE ACCOMPLISHMENTS:

TRANSIT SERVICE.

**- CYCLE: PRIORITIZE NON-MOTORIZED TRANSPORT NETWORKS BY DESIGNING
STREETS THAT EMPHASIZE BICYCLE SAFETY AND CONVENIENCE AND PROVIDE
SECURE PARKING FOR BICYCLES.**

**- CONNECT: CREATE DENSE NETWORKS OF STREETS AND PATHS THAT DO NOT
RESTRICT PEDESTRIANS AND BICYCLES, ALLOWING A LARGER NUMBER OF ROUTES
FOR NON-MOTORIZED TRANSPORT.**

**- MIX: PROVIDE A COMBINATION OF ACTIVITIES ALONG THE STREETS AND PATHS,
BALANCING HOUSING, COMMERCE AND SERVICES WITH PARKS AND OPEN SPACES SO
THAT SHORTER TRIPS AND MORE LIVELY NEIGHBORHOODS ARE ENCOURAGED.**

**- DENSIFY: BUILD VERTICALLY WITH TALLER BUILDINGS INSTEAD OF OUTWARDS
WITH SPRAWLING SUBURBS, OPTIMIZING TRANSIT CAPACITY ALONG THE WAY, SO**

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THAT CITIES ABSORB ECONOMIC GROWTH.

- **COMPACT: CREATE REGIONS WITH SHORT COMMUTES BY FOCUSING NEW
DEVELOPMENT IN AREAS ADJACENT TO AND WITHIN EXISTING DEVELOPMENTS SO
THAT JOBS AND HOUSING CAN BE CLOSE TOGETHER.**

- **SHIFT: INCREASE MOBILITY BY REGULATING PARKING AND ROAD USE, USING
PRICING AND TRAFFIC REDUCTION TOOLS AS WELL AS LIMITING PARKING TO
DISCOURAGE DRIVING DURING PEAK TRAFFIC PERIODS.**

**SIMILAR TO THE BRT STANDARD, RELEASED IN 2012, THE TOD STANDARD SETS
METRICS FOR EACH OF THE ABOVE CATEGORIES, AND ASSIGNED POINT VALUES TO
EACH, ENABLING SCORING OF MIXED-USE DEVELOPMENT AND CATEGORIZATION INTO
GOLD, SILVER, AND BRONZE TODS. THE SCORING OF 50 DEVELOPMENTS WILL BE
RELEASED IN 2014.**

**IN ADDITION, THE GLOBAL PROJECTS TEAM COMPLETED SEVERAL INTERNAL POLICY
BRIEFS ON TRANSFER OF DEVELOPMENT RIGHTS, ZONING, STATION AREA
PLANNING, CAR SHARING, CONGESTION CHARGING, AND LAND VALUE CAPTURE, AND
IN RIO DE JANEIRO, ITDP BRAZIL HELD A MAJOR FORUM ON TRANSIT ORIENTED
DEVELOPMENT. THIS FORUM GALVANIZED POLITICAL SUPPORT FOR A GOLD
STANDARD TOD PROJECT ADJACENT TO THE PLANNED GOLD STANDARD TRANSBRASIL
BRT CORRIDOR, WHICH WILL HELP REVITALIZE THE CITY CENTER OF RIO, THE
MOST TRANSITORIENTED PART OF THE CITY.**

FORM 990, PART III, LINE 4D, OTHER PROGRAM SERVICES:

**CYCLING & WALKING: IN 2013, ITDP WAS VERY ACTIVE IN PROMOTING
NON-MOTORIZED TRANSPORT. IN DECEMBER, WE RELEASED THE BIKE SHARE
PLANNING GUIDE, A CULMINATION OF A STUDY OF MORE THAN 25**

HIGH-PERFORMING BIKE SHARE SYSTEMS AND EXPERTISE IN INTERNATIONAL BEST

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PRACTICES IN BIKE SHARE PLANNING DESIGN. THE GUIDE BREAKS DOWN WHAT MAKES A GREAT SYSTEM, AND HELPS TO BRIDGE THE DIVIDE BETWEEN DEVELOPING AND MORE DEVELOPED CITIES' EXPERIENCE TO PROVIDE GUIDANCE TO ANY CITY WISHING TO IMPLEMENT A GREAT BIKE SHARE SYSTEM, REGARDLESS OF LOCATION, SIZE, OR DENSITY. THE BIKE SHARE PLANNING GUIDE CONTINUES TO BE A VERY POPULAR PUBLICATION, WITH OVER 150 MEDIA HITS DURING 2013, AND THOSE STORIES ARE CONTINUING INTO 2014. THANKS TO THE PREVALENCE OF THIS GUIDE, ITDP IS NOW ROUTINELY CONTACTED BY MEDIA FOR COMMENTS ON BIKE SHARE INTERNATIONALLY, AND HAS BEEN INVITED TO PRESENT ON THIS GUIDE AT MANY CONFERENCES.

2013 WAS A BANNER YEAR FOR BIKE SHARE, PARTICULARLY IN THE UNITED STATES. TWENTY SIX NEW BIKE SHARING SYSTEMS HAVE STARTED OPERATION IN 2013, ADDING AROUND 22,800 NEW BIKES. THIS INCLUDES NEW YORK CITY, CHICAGO, AND SAN FRANCISCO. MANY CITIES ALSO EXPANDED THEIR PUBLIC BICYCLE SYSTEMS, ADDING 76,800 TO THE CURRENT BIKE FLEET, OR AROUND 100,000 NEW BIKES IN TOTAL. AS OF MID-OCTOBER 2013, 81 CITIES IN CHINA ARE OPERATING BIKE SHARING SYSTEMS, WITH A TOTAL FLEET OF AROUND 358,000 BICYCLES. IN LATE 2007, WHEN ITDP CHINA STARTED WORKING ON BIKE SHARING, NO CHINESE CITIES OPERATED BIKE SHARING SYSTEMS.

PEDESTRIANIZATION PROJECTS ALSO INCREASED IN 2013. AT LEAST 32 CITIES, INCLUDING BEIJING, STARTED BUILDING GREENWAYS. THESE CITIES, WHICH WERE LARGELY INSPIRED BY GUANGZHOU'S GREENWAY PROJECTS, ARE PLANNING TO BUILD 11,000KM OF GREENWAYS, AND COMPLETED BUILDING OVER 1,400KM OF GREENWAYS IN 2013. CITIES WITH EXISTING GREENWAYS FINISHED BUILDING 4330KM OF ADDITIONAL GREENWAY IN 2013. IN BUENOS AIRES, 33 BLOCKS OF THE DOWNTOWN 'MICROCENTRO' WERE CONVERTED TO PEDESTRIAN ZONES, AND THAT

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PROJECT IS ONGOING, WITH THE PLAN OF COVERING OVER 100 BLOCKS. IN
CHENNAI, ITDP INDIA SUCCEEDED IN GETTING THE FIRST KILOMETER OF
FOOTPATHS/SIDEWALKS BUILT OUT OF A PLANNED 33-KILOMETER NETWORK.
EXPENSES \$ 1,036,973. INCLUDING GRANTS OF \$ 0. REVENUE \$ 241,163.

TRAFFIC REDUCTION: IN 2013, ITDP SECURED GOVERNMENT SUPPORT FOR
SIGNIFICANT ON-STREET AND OFF-STREET PARKING REFORMS IN MEXICO CITY,
BUENOS AIRES, RIO DE JANEIRO, AHMEDABAD, AND CHENNAI. WE ALSO SECURED
UP-ZONING AROUND THE AHMEDABAD BRT THAT WILL ENSURE THE CITY GROWS
AROUND THE EVER EXPANDING JAN MARG SYSTEM. POLICY BREAKTHROUGHS
DIRECTLY INFLUENCED BY ITDP IN ONSTREET PARKING MANAGEMENT WERE
ACHIEVED IN HARBIN, NANNING AND SHENZHEN IN 2013. VEHICLE REGISTRATION
RESTRICTIONS, SIMILAR TO THE ONE IN GUANGZHOU DEVELOPED WITH ITDP'S
DIRECT INPUT AND INFLUENCE, ARE NOW UNDER STUDY IN EIGHT MORE LEADING
CHINESE CITIES: CHENGDU, CHONGQING, HANGZHOU, QINGDAO, SHENZHEN,
SHIJIAZHUANG, TIANJIN AND WUHAN.

ITDP ALSO PLAYED A KEY ROLE IN CONVINCING THE AHMEDABAD URBAN
DEVELOPMENT AUTHORITY TO CHANGE THE ZONING ALONG THE JAN MARG BRT
SYSTEM THAT WE HELPED THEM DESIGN TO ALLOW FOR HIGHER DENSITY
DEVELOPMENT, AND TO CUT IN HALF THE ALLOWABLE PARKING IN THOSE SITES.
THIS WILL ENSURE THAT AS AHMEDABAD GROWS, IT WILL GROW UP AROUND THE
MASS TRANSIT BRT SYSTEM.

IN MEXICO, ON-STREET PARKING REFORM EFFORTS CONTINUE TO GAIN STEAM, AS
NEW PARKING METERS HAVE BEEN INSTALLED IN TWO ADDITIONAL NEIGHBORHOODS.
ITDP MEXICO CONTINUES TO PROVIDE INPUT INTO THE DEVELOPMENT OF MEXICO
CITY'S MOBILITY PLAN FOR 2013-2018, WHICH HAS BENEFITED FROM OUR

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**EXCELLENT ACCESS TO THE NEW MAYORAL ADMINISTRATION OF MAYOR MANCERA,
WITH WHOM WE HAVE AN MOU. WE ANTICIPATE A MASSIVE OFF-STREET PARKING
WIN IN MEXICO CITY IN 2014, WHICH WILL BE THE CULMINATION OF THREE
YEAR'S WORTH OF WORK AND THE FIRST BIG OFF-STREET PARKING WIN FOR ITDP
WORLDWIDE. WE EXPECT THE CITY TO ANNOUNCE THAT IT WILL ELIMINATE
PARKING MINIMUMS AND INSTEAD ENFORCE PARKING MAXIMUMS IN NEW REAL
ESTATE DEVELOPMENTS.**

EXPENSES \$ 606,754. INCLUDING GRANTS OF \$ 0. REVENUE \$ 63,130.

FORM 990, PART V, LINE 4B, LIST OF FOREIGN COUNTRIES:

MEXICO, BRAZIL, INDONESIA, INDIA,

CHINA, SOUTH AFRICA

FORM 990, PART VI, SECTION B, LINE 11:

**EXPLANATION: THE FORM 990 WAS PREPARED BY THE OUTSIDE ACCOUNTANTS AND
REVIEWED BY THE CHIEF OPERATING OFFICER AND THE FINANCE COMMITTEE BEFORE
SUBMISSION. THE ENTIRE BOARD RECEIVES A COPY OF THE FORM 990 PRIOR TO
FILING WITH THE IRS.**

FORM 990, PART VI, SECTION B, LINE 12C:

**EXPLANATION: THE ORGANIZATION MONITORS AND ENFORCES THE CONFLICT OF
INTEREST POLICY.**

**AN INTERESTED PERSON MAY MAKE A PRESENTATION AT THE BOARD OR COMMITTEE
MEETING, BUT AFTER SUCH PRESENTATION, HE/SHE LEAVES THE MEETING DURING THE
DISCUSSION OF, AND THE VOTE ON, THE TRANSACTION OR ARRANGEMENT THAT RESULTS
IN THE CONFLICT OF INTEREST.**

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THE CHAIRPERSON OF THE BOARD OR COMMITTEE IF APPROPRIATE, APPOINTS A
DISINTERESTED PERSON OR COMMITTEE TO INVESTIGATE ALTERNATIVES TO THE
PROPOSED TRANSACTIONS ARRANGEMENT.

AFTER EXERCISING DUE DILIGENCE, THE BOARD OR COMMITTEE DETERMINES WHETHER
THE CORPORATION CAN OBTAIN A MORE ADVANTAGEOUS TRANSACTION OR ARRANGEMENT
WITH REASONABLE EFFORTS FROM A PERSON OR ENTITY THAT WOULD NOT GIVE RISE TO
A CONFLICT OF INTEREST.

IF A MORE ADVANTAGEOUS TRANSACTION OR ARRANGEMENT IS NOT REASONABLY
ATTAINABLE UNDER CIRCUMSTANCES THAT WOULD NOT GIVE RISE TO CONFLICT OF
INTEREST, THE BOARD OR COMMITTEE DETERMINES BY A MAJORITY VOTE OF THE
DISINTERESTED DIRECTORS WHETHER THE TRANSACTION OR ARRANGEMENT IS IN THE
CORPORATION'S BEST INTEREST AND FOR ITS OWN BENEFIT, AND WHETHER THE
TRANSACTION IS FAIR AND REASONABLE TO THE CORPORATION, AND IT MAKES ITS
DECISION AS TO WHETHER TO ENTER INTO THE TRANSACTION OR ARRANGEMENT IN
CONFORMITY WITH SUCH DETERMINATION.

THE SAME POLICY APPLIES TO ALL EMPLOYEES.

FORM 990, PART VI, SECTION B, LINE 15A:

EXPLANATION: AN ANNUAL REVIEW OF THE TOP MANAGEMENT OFFICIAL (CHIEF
EXECUTIVE OFFICER (CEO)) IS DONE BY THE BOARD OF DIRECTORS. THE CEO'S
SALARY IS COMPARED WITH OTHER SOURCES TO MAKE SURE IT'S COMMENSURATE WITH
SIMILAR NON-PROFITS. THE PERFORMANCE AND SALARY REVIEW IS DOCUMENTED AND
PUT IN PERSONNEL FILE. IN 2013, WHEN BUDGETING FOR THE UPCOMING YEAR, IT
WAS DETERMINED TO APPLY A SALARY FREEZE FOR ALL EMPLOYEES OF ITDP ON THE US
PAYROLL, INCLUDING THAT OF THE CEO DUE TO UNCERTAIN MULTI-YEAR FUNDING

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OUTLOOK. HOWEVER, A 360-DEGREE REVIEW OF CEO'S PERFORMANCE IN 2013 WAS CONDUCTED AT THE END OF THE YEAR BY A FIRM OUTSOURCED TO CARRY OUT THE HR FUNCTIONS FOR ITDP (EXPAND HR CONSULTING, LLC). RESULTS OF THIS REVIEW WERE PRESENTED TO THE BOARD OF DIRECTORS, WHO THEN MADE A DETERMINATION WHETHER TO AWARD THE CEO OR NOT A ONE-TIME BONUS AT A CERTAIN % OF HIS 2013 BASE SALARY. THE EXACT PERCENTAGE WAS DERIVED BASED ON THE SCORING SCALE APPLIED TO THE REST OF THE STAFF, EVEN THOUGH THE CEO PERFORMANCE REVIEW DID NOT CONTAIN A SCORING COMPONENT. IN ACCORDANCE WITH THIS SCORING SCALE THE BONUS COULD RANGE FROM 2 TO 6% OF THE 2013 BASE SALARY BASED ON WHETHER AN EMPLOYEE'S PERFORMANCE WAS SATISFACTORY, EXCEEDING EXPECTATIONS OR OUTSTANDING. THE LAST SALARY REVIEW WAS CONDUCTED IN OCTOBER 2012.

AN ANNUAL REVIEW FOR ALL EMPLOYEES OF THE ORGANIZATION IS COMPLETED BY THEIR SUPERVISORS. COMPENSATION IS BASED ON THE SALARY RANGES APPROVED FOR EACH POSITION. SALARY RANGES ARE DETERMINED BY COMPARING THE POSITIONS TO SIMILAR NON-PROFITS.

FORM 990, PART VI, SECTION C, LINE 19:

EXPLANATION: THE ORGANIZATION MAKES ITS GOVERNING DOCUMENTS, CONFLICT OF INTEREST POLICY AND FINANCIAL STATEMENTS AVAILABLE UPON REQUEST.

FORM 990, PART IX, LINE 11G, OTHER FEES:

PROGRAM CONSULTANTS:

PROGRAM SERVICE EXPENSES 1,177,813.

MANAGEMENT AND GENERAL EXPENSES 92,240.

FUNDRAISING EXPENSES 0.

TOTAL EXPENSES 1,270,053.

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TEMP HELP ON PROGRAMS:

PROGRAM SERVICE EXPENSES	156,006.
MANAGEMENT AND GENERAL EXPENSES	31,913.
FUNDRAISING EXPENSES	737.
TOTAL EXPENSES	188,656.

GRAPHIC DESIGN FEES:

PROGRAM SERVICE EXPENSES	70,451.
MANAGEMENT AND GENERAL EXPENSES	0.
FUNDRAISING EXPENSES	1,460.
TOTAL EXPENSES	71,911.

TRANSLATING FEES:

PROGRAM SERVICE EXPENSES	22,426.
MANAGEMENT AND GENERAL EXPENSES	0.
FUNDRAISING EXPENSES	0.
TOTAL EXPENSES	22,426.

SPEAKER HONORARIUM:

PROGRAM SERVICE EXPENSES	2,000.
MANAGEMENT AND GENERAL EXPENSES	0.
FUNDRAISING EXPENSES	0.
TOTAL EXPENSES	2,000.

ONLINE PROCESSING FEES:

PROGRAM SERVICE EXPENSES	11,026.
MANAGEMENT AND GENERAL EXPENSES	763.
FUNDRAISING EXPENSES	2,296.

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52-1399520**TOTAL EXPENSES** 14,085.**PUBLIC RELATIONS :****PROGRAM SERVICE EXPENSES** 167,637.**MANAGEMENT AND GENERAL EXPENSES** 0.**FUNDRAISING EXPENSES** 1,101.**TOTAL EXPENSES** 168,738.**TOTAL OTHER FEES ON FORM 990, PART IX, LINE 11G, COL A** 1,737,869.

Related Organizations and Unrelated Partnerships

▲ Complete if the organization answered "Yes" on Form 990, Part IV, line 33, 34, 35b, 36, or 37.
 ▲ See separate instructions.
 ▲ Attach to Form 990.

► **Information about Schedule R (Form 990)** and its instructions is at www.irs.gov/form990.

2013

**Open to Public
Inspection**

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Part I Identification of Disregarded Entities Complete if the organization answered "Yes" on Form 990, Part IV, line 33.

(a) Name, address, and EIN (if applicable) of disregarded entity	(b) Primary activity	(c) Legal domicile (state or foreign country)	(d) Total income	(e) End-of-year assets	(f) Direct controlling entity
ITDP MEXICO A.C. - 98-0666674					
AV. MEXICO #69, COLONIA HIPODROMO, CONDESA, MEXICO CITY, DF CP, MEXICO 06100	SUSTAINABLE TRANSPORTATION	MEXICO	593,078.	15,919.	ITDP
GUANGZHOU MODERN BRT AND SUSTAINABLE TRANSPORT INSTITUTE - 98-0666672, 13TH FLOOR, 348 EAST, HUANSHI DONG LU, GUANGZHOU, INSTITUTO DE POLITICAS DE TRANSPORTE E DESENVOLVIMENTO - 98-0666675, R. SETE DE SETEMBRO 132, SALA 301, CENTRO, RIO DE URBAN MOBILITY TRANSFORMATION SERVICES	SUSTAINABLE TRANSPORTATION	CHINA	615,269.	92,856.	ITDP
PRIVATE LIMITED - 98-0683919, 16/14, 2ND STREET, NEAR ELECTRICITY BOARD OFFICE,	SUSTAINABLE TRANSPORTATION	BRAZIL	280,859.	20,183.	ITDP
		INDIA	283,450.	15,558.	ITDP

Part II

Identification of Related Tax-Exempt Organizations Complete if the organization answered "Yes" on Form 990, Part IV, line 34 because it had one or more related tax-exempt organizations during the tax year.

[illegible]

For Paperwork Reduction Act Notice, see the Instructions for Form 990.

SEE PART VII FOR CONTINUATIONS

Schedule R (Form 990) 2013

Part I

 Continuation of Identification of Disregarded Entities[illegible]

Part III

Part IV Identification of Related Organizations Taxable as a Corporation or Trust Complete if the organization answered "Yes" on Form 990, Part IV, line 34 because it had one or more related organizations treated as a corporation or trust during the tax year.

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**INSTITUTE FOR TRANSPORTATION AND
DEVELOPMENT POLICY**

Part V Transactions With Related Organizations Complete if the organization answered "Yes" on Form 990, Part IV, line 34, 35b, or 36.

Note. Complete line 1 if any entity is listed in Parts II, III, or IV of this schedule.

1 During the tax year, did the organization engage in any of the following transactions with one or more related organizations listed in Parts II-IV?

	Yes	No
a Receipt of (i) interest (ii) annuities (iii) royalties or (iv) rent from a controlled entity	1a	
b Gift, grant, or capital contribution to related organization(s)	1b	
c Gift, grant, or capital contribution from related organization(s)	1c	
d Loans or loan guarantees to or for related organization(s)	1d	
e Loans or loan guarantees by related organization(s)	1e	
f Dividends from related organization(s)	1f	
g Sale of assets to related organization(s)	1g	
h Purchase of assets from related organization(s)	1h	
i Exchange of assets with related organization(s)	1i	
j Lease of facilities, equipment, or other assets to related organization(s)	1j	
k Lease of facilities, equipment, or other assets from related organization(s)	1k	
l Performance of services or membership or fundraising solicitations for related organization(s)	1l	
m Performance of services or membership or fundraising solicitations by related organization(s)	1m	
n Sharing of facilities, equipment, mailing lists, or other assets with related organization(s)	1n	
o Sharing of paid employees with related organization(s)	1o	
p Reimbursement paid to related organization(s) for expenses	1p	
q Reimbursement paid by related organization(s) for expenses	1q	
r Other transfer of cash or property to related organization(s)	1r	
s Other transfer of cash or property from related organization(s)	1s	

2 If the answer to any of the above is "Yes," see the instructions for information on who must complete this line, including covered relationships and transaction thresholds.

	(a) Name of related organization	(b) Transaction type (a-s)	(c) Amount involved	(d) Method of determining amount involved
(1)				
(2)				
(3)				
(4)				
(5)				
(6)				

Part VI **Unrelated Organizations Taxable as a Partnership** Complete if the organization answered "Yes" on Form 990, Part IV, line 37.

Provide the following information for each entity taxed as a partnership through which the organization conducted more than five percent of its activities (measured by total assets or gross revenue) that was not a related organization. See instructions regarding exclusion for certain investment partnerships.

[illegible]

Part VII Supplemental Information

Provide additional information for responses to questions on Schedule R (see instructions).

PART I, IDENTIFICATION OF DISREGARDED ENTITIES:**NAME, ADDRESS, AND EIN OF DISREGARDED ENTITY:**

ITDP MEXICO A.C.

EIN: 98-0666674

AV. MEXICO #69, COLONIA HIPODROMO, CONDESA, DELEGACION CUAUTEMOC

MEXICO CITY, DF CP, MEXICO 06100

PRIMARY ACTIVITY: SUSTAINABLE TRANSPORTATION

DIRECT CONTROLLING ENTITY: ITDP

NAME, ADDRESS, AND EIN OF DISREGARDED ENTITY:

GUANGZHOU MODERN BRT AND SUSTAINABLE TRANSPORT INSTITUTE

EIN: 98-0666672

13TH FLOOR, 348 EAST, HUANSI DONG LU

GUANGZHOU, CHINA, CHINA 510060

PRIMARY ACTIVITY: SUSTAINABLE TRANSPORTATION

DIRECT CONTROLLING ENTITY: ITDP

NAME, ADDRESS, AND EIN OF DISREGARDED ENTITY:

INSTITUTUTO DE POLITICAS DE TRANSPORTE E DESENVOLVIMENTO

EIN: 98-0666675

R. SETE DE SETEMBRO 132, SALA 301, CENTRO

RIO DE JANEIRO, RJ, CP, BRAZIL, BRAZIL 20050-002

PRIMARY ACTIVITY: SUSTAINABLE TRANSPORTATION

DIRECT CONTROLLING ENTITY: ITDP

NAME, ADDRESS, AND EIN OF DISREGARDED ENTITY:

URBAN MOBILITY TRANSFORMATION SERVICES PRIVATE LIMITED

Part VII Supplemental Information

Provide additional information for responses to questions on Schedule R (see instructions).

EIN: 98-0683919

16/14, 2ND STREET, NEAR ELECTRICITY BOARD OFFICE, NEHRUNAGAR

ADYAR CHENNAI, INDIA, INDIA 600020

PRIMARY ACTIVITY: SUSTAINABLE TRANSPORTATION

DIRECT CONTROLLING ENTITY: ITDP

NAME, ADDRESS, AND EIN OF DISREGARDED ENTITY:

REINVENTANDO CIUDADES

EIN: 98-1126283

AV. MEXICO #69, COLONIA HIPODROMO

MEXICO CITY, DF CP, MEXICO, MEXICO 06100

PRIMARY ACTIVITY: SUSTAINABLE TRANSPORTATION

DIRECT CONTROLLING ENTITY: ITDP